

Job Title: Sr Research Associate, Part time

Current UC employees must apply internally via *SuccessFactors* > <http://bit.ly/UCEMPL>

Founded in 1819, the University of Cincinnati ranks among the nation's best urban public research universities. Home to more than 47,000 students, 10,500 faculty and staff and 330,000 alumni, UC combines a Top 35 research university with a physical setting The New York Times calls "the most ambitious campus design program in the country."

With the launch of Next Lives Here, the Cincinnati Innovation District, a \$100 million JobsOhio investment, eight straight years of record enrollment, worldwide leadership in cooperative education, a dynamic academic health center and entry into the Big 12 athletic conference, UC's momentum has never been stronger. UC's annual budget tops \$1.6 billion and its endowment totals \$1.9 billion.

About the Department

UC Evaluation Services Center (UCESC) is seeking a part-time Senior Research Associate to join our team to lead large, state-wide evaluation projects and applied research studies that are primarily in the field of education. UCESC's diverse team of specialists works collaboratively to meet the needs of local and national partners on 30+ projects annually. We value a supportive learning environment where each team member builds on their strengths and contributes to the overall success of the center. UCESC team members apply equitable research methodologies for a wide variety of projects in the fields of education, human services, and public health, such as university STEM programs, afterschool programs, neighborhood digital inclusion, workforce training, and community-based mental health organizations.

UCESC has functioned as an independent service center within the College of Education, Criminal Justice, and Human Services (CECH) at the University of Cincinnati since 1996. CECH is committed to the pursuit of discovery and excellence in research, teaching, and service that addresses real-world challenges and opportunities to create positive social change. Our values include Innovation, Partnership, Diversity, Leadership & Support.

Job Overview

The part-time Senior Research Associate position has the potential for a hybrid telework schedule after orientation period is completed.

The part-time (up to 20 hours per week/50% FTE) Senior Research Associate (SRA) will participate in the development, coordination and execution of program and policy evaluations as well as applied research in education and other related fields.

The part-time SRA will lead and collaborate on proposals; provide research, program and policy evaluation expertise to university faculty and staff as well as local, regional, state, and federal organizations; and conduct all aspects of studies (e.g., idea generation, instrument development, research design, data analysis, evaluation report and publication writing, presentations and/or other

deliverables, and formulation of recommendations for improving program effectiveness). The part-time SRA will participate as a member of applied research and evaluation project teams and actively promote and contribute to the Center's continuous improvement. Responsibilities will also include leading team-based projects and training initiatives along with working with graduate and undergraduate assistants as needed for project work.

Based on the nature of this position and the available funding for this position, the university is unable to provide sponsorship for international work visas.

Essential Functions

- Lead and/or coordinate evaluation and or applied research studies that are primarily in the field of education and often with the Ohio Department of Education.
- Maintain relationships with education partners at the federal, local, and state level as well as forge new relationships in the field of education.
- Make independent contributions to projects and studies based on professional training and experience.
- Manage small to large data sets.
- Independently decide how to solve issues/problems and rely upon their own resources to resolve the issue.
- Serve as a seasoned level researcher and may act as a mentor to junior-level research staff.
- May provide direct and/or indirect supervision to exempt and non-exempt staff (i.e., delegating and assigning tasks, reviewing assignments, and quality of completion, etc.).
- Communicate with persons possessing a wide range of data expertise.
- Simultaneously work on multiple projects.

Required Education

Graduated from an accredited college or university with an advanced degree either a Master's and/or Doctorate in education, behavioral science, or social science (e.g., education, psychology, public policy, or sociology) at time of appointment.

Required Experience

Four (4) years of relevant experience in applied and/or academic contexts in each of the following: evaluation design, qualitative methods, mixed methods, and academic and/or technical writing.

Additional Qualifications Considered

- Graduated from an accredited college or university with a doctoral degree in education, behavioral science, or social science that included research methods, qualitative methods, and/or mixed methods training (e.g., education, psychology, public policy, or sociology) or in a related field.
- Demonstrated experience in any of the following: Seven (7) or more years in project management; Seven (7) or more years in designing and conducting program evaluation, measurement, assessment, or research studies in the field of education; Five (5) or more years in a leadership role within an organization.
- Proficient in each of the following: MAXQDA or other qualitative analysis software and Microsoft Word.

- Have the ability to: Work Independently, be flexible to changing priorities in a fast-paced environment; contribute to the initiation of business development in the field of education (i.e., identifying funding opportunities and successful proposal writing).
- Proficient in qualitative and/ or mixed methods research methods.
- Demonstrated experience and thrives working in a team environment.
- Values professional growth and development including interpersonal skills.
- Excellent writing, editing, and proofreading skills.

Physical Requirements/Work Environment

- Sitting - Continuously

Application Process

Interested and qualified applicants must apply [online](#) and must include the following:

- Cover letter: Please describe reason for interest in the position and highlight relevant experiences.
- CV or resume: Include employment dates, and full or part-time status.
- Professional reference: minimum of three (3) one of them a current or former supervisor. Include names, business title, and contact information.

Compensation and Benefits

UC offers a wide array of complementary and affordable benefit options, to meet the financial, educational, health, and wellness needs of you and your family. Eligibility varies by position and FTE.

- Competitive starting salary up to \$37,500 dependent on the candidate's experience.
- Comprehensive insurance plans including medical, dental, vision, and prescription coverage.
- Flexible spending accounts and an award-winning employee wellness program, plus an employee assistance program.
- Financial security via our life and long-term disability insurance, accident and illness insurance, and retirement savings plans.
- Generous paid time off work options including vacation, sick leave, annual holidays, and winter season days in addition to paid parental leave.
- Tuition remission is available for employees and their eligible dependents.
- Enjoy discounts for on and off-campus activities and services.

*The University of Cincinnati, as a multi-national and culturally diverse university, is committed to providing an inclusive, equitable and diverse place of learning and employment. As part of a complete job application you will be asked to include a **Contribution to Diversity and Inclusion** statement.*

The University of Cincinnati is an Affirmative Action / Equal Opportunity Employer / Minority / Female / Disability / Veteran.

REQ: 85269