

Job Description and Responsibilities

Position Title: Last Mile Market Assistant Manager

Position Purpose:

The Last Mile Market is a mobile pantry that supports communities that are experiencing food insecurity and do not have a reliable source of free or low cost healthy & perishable food. The Last Mile Market Assistant Manager will be an integral tool in the implementation and further development of this program. We are looking for someone who is hardworking and has a passion for making their community a better place for all members to live and thrive.

This position is for you if you:

- Have a passion to make a difference in our community.
- Enjoy working with customers and leading volunteers.
- Are a detail oriented, organized, and reliable team member.
- Have strong interpersonal skills and an active communicator.
- Are a problem-solver and face new challenges head-on.
- Can remain mission focused in a fast-paced environment.

What does a Last Mile Market Assistant Manager do?

- Operates company van and sets up our mobile, farmers style market.
- Manages operations of the Last Mile Market in specified neighborhoods.
- Receives, inspects, and organizes food donations to ensure food safety.
- Leads market volunteers and creates a positive customer experience.
- Communicates with and engages customers, donors, and other stakeholders to further the mission of Last Mile Market.
- Works cross functionally with supervisor and team members to improve existing processes and develop new strategies.
- Remains flexible to perform other duties to benefit the mission and vision of LMFR.

Qualifications and Experience:

- Associate degree or equivalent work experience preferred.
- Must be at least 18 years of age.
- Conversationally proficient in Spanish strongly preferred.
- Current driver's license with good driving record. No moving violations within the past 12 months.

Work Schedule & Requirements:

- M-F 8am-4pm, occasional flex working opportunities.

- Mild to heavy physical activity involving lifting (30-60 pounds regularly), moving large objects, setting up tables and sorting through food.

Compensation:

Hourly Pay: \$18/hr-\$19/hr based on experience

Mileage Reimbursement

Healthcare, 401K, and generous paid time off

Please direct interest and resume to:

Crystal Cottrill, Last Mile Food Rescue

crystal@lastmilefood.org

Anticipated start date: May 1, 2025